

Western Québec School Board Awards for Teaching Excellence

GUIDELINES AND
NOMINATION FORM
2015-2016



The Western Québec School Board Awards for Teaching Excellence are established to honour excellence in teaching.

AWARDS

Five recipients will be chosen among the nominations to receive the Western Quebec School Board Award for Excellence in Teaching.

ELIGIBILITY

To be eligible to receive a Western Québec Award for Teaching Excellence the recipient must meet the following two criteria:

- Nominee must be a teacher in the employ of the Western Québec School Board
- Nominee must have taught during the school year 2015-2016

NOMINATORS

Nominators can be any employee, parent or student of the Western Québec School Board. Self-nominations or nominations from immediate family members will not be accepted.

HOW RECIPIENTS ARE CHOSEN

The Human Resources Standing Committee of the Western Québec School Board will review and judge all nominations and determine the winning candidates based on the selection criteria.

OFFICIAL RECOGNITION

The recipients of the Western Quebec School Board Awards for Teaching Excellence will be announced at a ceremony on November 2nd, 2016.

SELECTION CRITERIA (From the Prime Minister's Award of Excellence in Teaching)

Award recipients are selected based on the excellence and innovation of their teaching practices, their ability to achieve outstanding results with students, to inspire them to learn and continue learning and to equip them with the knowledge, attitudes and skills they will need to succeed in a 21st century society and economy. In selecting award recipients, the committee looks for clear evidence that nominees have excelled in all of the following five areas:

1. Innovative and Exemplary Teaching Practices

The nomination text should describe and provide concrete examples of the teaching practices that best show the teacher's contribution to his or her students' learning. Evidence may include the following:

- creating a particularly stimulating and innovative learning environment;
- creatively integrating a subject with, and across, other disciplines;
- integrating hands-on strategies and problem solving activities into daily teaching practices;
- using ICT in the classroom in innovative ways to improve student learning and outcomes;
- implementing provincial or territorial policies and curricula in an exceptional fashion to meet the specific needs of his or her students;
- involving parents in student learning;
- developing community or business-education partnerships;
- demonstrating the relevance of a subject to society; and,
- providing constructive feedback to students.

2. Digital Literacy and Information and Communications Technologies (ICT) in the Classroom

The nomination text should clearly describe and provide concrete examples of teaching practices. Evidence may include the following:

- Innovative and effective use of ICT in the classroom;
- integrating ICT into the curriculum and across disciplines;
- incorporating best practices related to ICT into lesson plans;
- developing collaborative computer or Internet based projects, learning materials and resources, or showing leadership in the use of these resources;

- educating students about media awareness, cyber bullying and the safe and ethical use of the Internet - in turn, helping them become good “cyber citizens”;
- using assistive devices (such as speech readers, etc.) to support children with special needs;
- providing opportunities for students to be actively engaged in hands-on learning, using a variety of multimedia technologies; and,
- helping students in remote communities access quality learning materials and providing them with equal opportunities for success through the use of ICT.

3. Student Skills Development

The nomination text should describe and provide concrete examples of evidence of student skills development such as students’ ability to do the following:

- listen, understand and communicate effectively;
- demonstrate positive attitudes and behaviours;
- be creative and innovative;
- be flexible and adaptable;
- work independently or collaboratively with others as a team;
- think critically and act logically;
- identify problems and implement solutions;
- show leadership and take initiative;
- Use tools, technology and information systems effectively;
- find, organize and apply knowledge and information from various fields;
- set goals and manage time effectively;
- be responsible for actions taken;
- work safely; and,
- learn continuously.

4. Student Achievement and Participation

The nomination text should describe and provide concrete examples of the teachers' role in fostering student achievement and participation with individual students, groups, classes, or the community.

Evidence may include the following:

- fostering high attendance rates;
- receipt of individual awards or scholarships;
- outstanding engagement of students (regardless of their level or abilities);
- superior student participation in extracurricular activities, educational partnerships, and co-op or apprenticeship programs, beyond course requirements;
- superior student participation in collaborative online learning;
- superior voluntary participation of students in Advanced Placement courses;
- superior student tutoring or mentoring activities;
- superior in-class assessment, district, or school board examination results;
- high achievement in provincial, territorial, national and international contests or exams; and,
- positive testimonials, such as letters from parents, students, administrators, businesses, and education partners.

5. Teacher Commitment and Leadership

The nomination text should describe and provide concrete examples of evidence of teacher commitment and leadership, such as the teacher's role in the following:

- demonstrating a passion for teaching;
- organizing or delivering professional development courses, workshops or other in-service activities;
- organizing or participating in extracurricular activities for students and/or the school as a whole;
- developing and disseminating curricula and learning materials;
- preparing articles or newsletters that contribute to the teaching profession;
- developing subject matter and teaching expertise through professional development;
- doing volunteer work; and,
- mentoring new teachers in all aspects of the profession and acting as a role model.

HOW TO APPLY

Please send application materials by June 30th, 2016 to:

Mike Dubeau, Director of Human Resources
Western Québec School Board
15, rue Katimavik
Gatineau, Québec
J9J 0E9

Or Email to mdubeau@wqsb.qc.ca

Application materials include:

- Nomination form (Including the signature of the Principal/Centre Director)
- A description of how the candidate demonstrates the competencies in the selection criteria (minimum 2 pages)
- Any other comments

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20__-20__ Nomination Form

Nominee's Personal Information

Last Name: _____ First name: _____

School Name: _____ Level taught: _____

Subject(s) taught: _____

Nominator

To be completed by either an individual nominator or a representative of a nominating group

Last Name: _____ First Name: _____

School Name: _____ Current position: _____

Email: _____ Tel: _____

Principal

Last Name: _____ First Name: _____

Signatures

Nominator

Signature of Nominator: _____ Date: _____

Principal

By signing this form, I, the Principal/supervisor support this nomination

Signature of Principal: _____ Date: _____