

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on October 26, 2010 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Commissioners Brunke, Chiasson, Dexter, Garbutt, Gunn, Guy, Hendry, Jawbone, McCrank, O'Brien, Shea, Taylor, Wilson and Young, Parent Commissioner Komm

Personnel:

Director of Education, Adult Education and Vocational Training,
R. Ahern
Director of Education, M. Dubeau
Director of Education, M. Lothian
Assistant Director of Human Resources, D. Giroux

REGRETS: Commissioners Daly, Davidson, Lanyi, Larivière and Perry,
Parent commissioner McClelland

The Director General, M. Dawson, the Assistant Director General/Director of Finance, P. Lamoureux and the Director of Legal Services and Human Resources/Secretary General, R. Vézina were also present.

Call to Order

The Chair, Commissioner Chiasson, called the meeting to order at 7:00 p.m.

C-10/11-30

Approval of Agenda

IT WAS MOVED by Commissioner O'Brien that the Agenda be approved with the following additions and corrections:

4.4 Special Audit Report

4.5 Portal Presentation

5.2 Correction of AGM date: should read November 5-6, 2010

7.4.1 Financial Statements 2009-2010

7.4.2 External Auditor 2010-2011

Carried unanimously

C-10/11-31

Approval of Minutes – September 28, 2010

IT WAS MOVED by Commissioner Guy that the Minutes of a meeting held on September 28, 2010 be approved as circulated.

Carried unanimously

Chairman's remarks

The Chairman made remarks concerning the following topics:

- Recognition for Best Security Campaign 2010 on the cover of ATEQ Magazine
- Presence of commissioners at meetings is important – regrets should be sent if a commissioner can't attend

Director General's report

M. Dawson distributed his written report. He also mentioned the following:

- Changes to Basic School Regulations
- An article in a local newspaper concerning Chelsea School

Commissioner Shea asked about a ceremony at D'Arcy/Symmes re: Randy Smith and Michael Donlan.

Commissioner Jawbone raised a question about declining enrolment at G. Théberge School and asked if something was being done by administration.

C-10/11-32**Appointment of Principal at South Hull School**

IT WAS MOVED by Commissioner O'Brien that Linda Bourassa be appointed as Principal of South Hull School for the 2010-2011 school year, effective November 22, 2010.

Carried unanimously

C-10/11-33**Leave of Absence – Linda Bourassa**

IT WAS MOVED by Commissioner O'Brien that Linda Bourassa be granted a leave of absence from her teaching duties at Eardley Elementary School for the 2010-2011 school year.

Carried unanimously

C-10/11-34**Appointment of Principal – Pontiac/Val-d'Or/Maniwaki Adult Education Centres**

IT WAS MOVED by Commissioner O'Brien that Debra Stephens be appointed as Principal of Pontiac/Val-d'Or/Maniwaki Adult Education Centers for the 2010-2011 school year, effective November 22, 2010.

Carried unanimously

Special Audit Report

P. Lamoureux presented Council with an external audit report carried out pursuant to allegations of misappropriation of funds that were made concerning a member of Senior Administration. No irregularities were discovered. It was mentioned that this should have been brought before the Executive Committee. Concern was expressed about the process. This item will be put on the next Executive Committee meeting agenda.

Portal presentation

M. Dubeau made a presentation to Council about the Portal capabilities.

QESBA report

M. Chiasson will continue sending e-mails to keep everyone informed. He encouraged all commissioners to register for the November 5th-6th, 2010 P.D. session/Annual General Meeting.

Committee for financing of small school boards

This item was tabled to the next meeting.

Director General Evaluation Committee

Members of the committee have met and a draft performance contract for the Director General should be brought to Council in November.

C-10/11-35**Executive Committee Report – October 19, 2010**

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft Executive Committee minutes of October 19, 2010.

Carried unanimously

C-10/11-36**Corporate Committee Report – October 5, 2010**

IT WAS MOVED by Commissioner Guy that the Board acknowledge receipt of the draft Corporate Committee minutes of October 5, 2010.

Carried unanimously

C-10/11-37**Education Committee Report – October 5, 2010**

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft Education Committee minutes of October 5, 2010.

Carried unanimously

C-10/11-38**St. Michael's – Trip to Italy**

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, Council approve the St. Michael's High School request to participate in the trip to Italy February 24th to March 4th, 2011.

Carried unanimously

C-10/11-39**Business Committee Report – October 6, 2010**

IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the draft Business Committee minutes of October 6, 2010.

Carried unanimously

C-10/11-40**Eardley School Project**

WHEREAS a senior independent living project was being constructed on the south end of Eardley school;

WHEREAS the project has been in bankruptcy for the past two years;

WHEREAS the original construction company, EBC, is negotiating to complete the project with a change in location to condominium construction;

WHEREAS this would require additional land for car park space for condominium living;

WHEREAS they are requesting a parcel of land approximately 220 feet by 72 feet of the south/west corner of our property;

IT WAS MOVED by Commissioner Young as recommended by the Business Committee, that the administration be mandated to investigate the possible sale of the said parcel of property.

Carried unanimously

C-10/11-41

Banking Contract

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the Royal Bank contract providing financial services covering a minimum period of a 2 year term from October 26th, 2010 until October 26th, 2012 with the possibility of a 1 year additional term be accepted as represented.

Carried unanimously

C-10/11-42

Tender - D'Arcy/ Symmes: Turf Grass Reinstatement

WHEREAS three (3) companies were invited to tender;

WHEREAS two (2) tenders were received;

Les Fermes Renaud	\$28,100.23
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Mountainview	\$31,040.62
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IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the tender submitted by Les Fermes Renaud in the amount of \$28,100.23 for the turf grass reinstatement at D'Arcy/ Symmes high school be approved.

Carried unanimously

C-10/11-43

Business Committee Report – October 25, 2010

IT WAS MOVED by Commissioner Young that Council acknowledge receipt of the draft Business Committee minutes of October 25, 2010.

Carried unanimously

- C-10/11-44** **Financial Statements 2009-2010**
IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Financial Statements for the year 2009-2010, prepared by the firm Samson et associés, be approved.
- Carried unanimously
- C-10/11-45** **Appointment of External Auditor for 2010-2011**
IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the auditing firm Samson et Associés be appointed for 2010-2011 as our external auditors.
- Carried unanimously
- C-10/11-46** **Special Education Advisory Committee Report – September 20, 2010**
IT WAS MOVED by Commissioner Dexter that Council acknowledge receipt of the draft SEAC minutes of September 20, 2010.
- Carried unanimously
- C-10/11-47** **Professional Improvement Committee Report – September 27, 2010**
IT WAS MOVED by Commissioner Shea that Council acknowledge receipt of the draft PIC minutes of September 27, 2010.
- Carried unanimously
- C-10/11-48** **Educational Policies Committee Report – June 7, 2010**
IT WAS MOVED by Commissioner O'Brien that Council acknowledge receipt of the EPC minutes of June 7, 2010.
- Carried unanimously
- C-10/11-49** **Educational Policies Committee Report – October 14, 2010**
IT WAS MOVED by Commissioner O'Brien that Council acknowledge receipt of the draft EPC minutes of October 14, 2010.
- Carried unanimously
- C-10/11-50** **Long Term Loan**
(See document attached)
- Carried unanimously
- C-10/11-51** **Resolution regarding Banking**
IT WAS MOVED by Commissioner Young :
1. That ROYAL BANK OF CANADA (the "Bank") is appointed banker for the Customer.

2. That SIGNING OFFICERS DESIGNATED ON THE SPECIMENS OF SIGNATURES FORM SUPPLIED TO THE BANK AND DULY VALIDATED BY: ONE OF GROUP "A": THE CHAIRMAN OR THE VICE CHAIR ACTING JOINTLY WITH ONE OF GROUP "B" THE DIRECTOR GENERAL OR THE ASSISTANT DIRECTOR GENERAL are authorized on behalf of the Customer from time to time:

- a. To withdraw or order transfers of funds from the Customer's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
- b. To sign any agreements or other documents or instruments with or in favour of the Bank, including the Bank's general financial services agreement and contracts relating to products or services provided by the Bank to the Customer; and
- c. To do, or to authorize any person or persons to do, any one or more of the following:
 - i. To receive from the Bank any cash or any securities, instruments or other property of the Customer held by the Bank, whether for safekeeping or as security, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - ii. To deposit with or negotiate or transfer to the Bank, for the credit of the Customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;
 - iii. To instruct the Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer;
 - iv. To receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of the Bank (including any revisions to the Bank's rules and manuals of operation), and to settle and certify the Customer's accounts with the Bank, and

- v. To receive from the Bank any software and any security devices, including security cards, codes, and passwords, relating to electronic banking services or electronic communications between the Customer and the Bank, and to determine and set the levels and limits of authority applicable to individual security devices.
3. That the provisions contained in the Bank's general financial services agreement including, without limitation, the provisions concerning the binding effect of electronic communications received by the Bank from or in the name of the Customer, are expressly approved.
 4. That all instruments, instructions, agreements and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to the Bank by any person, shall be valid and binding on the Customer, and the Bank is hereby authorized to act on them and give effect to them.
 5. That the Bank be furnished with:
 - a. A copy of the Resolution; and
 - b. A list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) GROUP "A": CHAIRMAN OR VICE CHAIR and (2) GROUP "B" DIRECTOR GENERAL OR ASSISTANT DIRECTOR GENERAL of the Customer; and
 - c. In writing, any authorization made under paragraph 2(c) of this Resolution.
 6. That any document furnished to the Bank as provided for in paragraph 5 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of the Bank where the Customer has its account.

Carried unanimously

C-10/11-52

Affiliation à l'Association régionale du sport étudiant de l'Outaouais

LE COMMISSAIRE GUY PROPOSE QUE la commission scolaire Western Québec paie une affiliation de base de 0.38¢ basée sur un critère PER CAPITA de la population scolaire de la commission scolaire et ce au 30 septembre de l'année scolaire en cours. Cette affiliation symbolise la reconnaissance de la

commission scolaire aux buts que poursuit l'Association régionale du sport étudiant de l'Outaouais conformément aux lettres patentes de cette dernière.

Carried unanimously

C-10/11-53

Gatineau Valley Retirement Village (GVRV)

WHEREAS a need for seniors' social housing has been identified in the Greater Gatineau Valley;

WHEREAS the Gatineau Valley Retirement Village, a not-for-profit organization, registered in Québec with its headquarters in Kazabazua, was established to address this issue;

WHEREAS the GVRV's objective is to build a Retirement Village and Wellness/Fitness Centre in 2 phases;

WHEREAS land has been donated to the GVRV;

WHEREAS the Municipality of Kazabazua supports this project;

WHEREAS this facility of 24 social housing units will offer housing and bilingual services to both Anglophone and Francophone seniors across the MRC and neighboring communities;

WHEREAS this initiative will create local employment in the Greater Gatineau Valley

IT WAS MOVED by Commissioner Wilson that the Western Québec School Board is pleased to lend its support to this project.

Carried unanimously

Date of Next Meeting

The next regular meeting of the Council of Commissioners will be held on Tuesday, November 30, 2010.

C-10/11-54

Adjournment

IT WAS MOVED by Commissioner O'Brien that the meeting be adjourned at 8:35 p.m.

Carried unanimously

RV/ed