

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on June 28, 2011 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Commissioners Brunke, Chiasson, Daly, Davidson, Dexter, Garbutt, Gunn, Guy, Hendry, Lanyi, Larivière (by video-conference), McCrank, O'Brien, Shea, Taylor and Young, Parent
Commissioners Gibbons and Komm

Personnel:

Director of Education, Adult Education and Vocational Training,
R. Ahern

Director of Education, M. Lothian

Director of Buildings/Transportation/Material Resources, C.
O'Shea

Assistant Director of Human Resources, D. Giroux

REGRETS: Commissioner Jawbone, Perry and Wilson

The Director General, M. Dawson, the Assistant Director General/Director of Finance, P. Lamoureux and the Director of Legal Services and Human Resources/Secretary General, R. Vézina were also present.

Call to Order

The Chair, Commissioner Chiasson, called the meeting to order at 7:05 p.m.

Public Participation

Jean Vaillancourt – president of Table Éducation Outaouais made a presentation to Council on “Alliance pour la cause de l'enseignement supérieur en Outaouais”, asking Council to reconsider its position and support the Alliance's effort and adopt a resolution. Mike Chiasson stated that he would contact the Director General at Heritage College about Mr. Vaillancourt's presentation and follow-up with Council.

Marian Lothian presented teachers Faye Gravelle and Tara Brazeau as well as student Matthew Bellehumeur who participated in the Olweus program at G. Thérberge School. She explained this partnership with local police officers. Matthew won a bicycle for his efforts after having been nominated by his teachers.

The Chair congratulated Matthew and thanked him for his participation in the Olweus program.

C-10/11-227 **Approval of Agenda**
IT WAS MOVED by Commissioner O'Brien that the Agenda be approved with additions.

Carried unanimously

C-10/11-228 **Approval of Minutes – May 31, 2011**
IT WAS MOVED by Commissioner Shea that the Minutes of a meeting held on May 31, 2011 be approved as circulated.

Carried unanimously

Chairman's Remarks

The Chairman commented on the following topics:

- 2012 Conference: QESBA is looking for volunteers in organizing their conference.
- Commissioner Jawbone's failure to attend the three previous meetings, as well as this one. He explained the requirements as set out in the *Act Respecting School Elections*.

C-10/11-229 **Commissioner Jawbone**
IT WAS MOVED by Commissioner Shea that Commissioner Jawbone be granted a period of grace and be allowed to give motives for his absences at the next meeting.

Carried unanimously

Director General Report

The Director General presented his report. He mentioned the following:

- Carol Byrne, Administration Technician in Payroll celebrated 35 years of service to the board this week
- Eileen McRae, teacher at Onslow School, retired after having taught for 37 years
- Louisa Dowe, teacher at Pierre Elliott Trudeau School is retiring after 47 years of teaching

C-10/11-230 **Senior Staff of Schools Plan 2011-2012**
IT WAS MOVED by Commissioner Guy that the Principal/Vice-Principal assignments for the 2011-2012 school year be approved as presented by the Director General in the Senior Staff of Schools plan 2011-2012.

Carried unanimously

C-10/11-231 **Hiring of Administrators**
IT WAS MOVED by Commissioner Taylor that the normal formalities be waived to accommodate any possible need to fill new administrative postings as soon as possible, on condition that the Director General notify all commissioners when assignments are finalized.

Carried unanimously

- C-10/11-232** **Appointment – Principal at Dr. S.E. McDowell**
IT WAS MOVED by Commissioner McCrank that Jennifer Dubeau be appointed as Principal of Dr. S.E. McDowell School for the 2011-2012 school year, effective July 1, 2011.
Carried unanimously
- C-10/11-233** **Appointment – Principal at G. Théberge**
IT WAS MOVED by Commissioner McCrank that Michael Lee be appointed as Principal of G. Théberge School for the 2011-2012 school year, effective July 1, 2011.
Carried unanimously
- C-10/11-234** **Appointment – Principal at Namur School**
IT WAS MOVED by Commissioner McCrank that Tammy Downing be appointed as Principal of Namur School for the 2011-2012 school year, effective July 1, 2011.
Carried unanimously
- C-10/11-235** **Appointment – Vice- Principal at Pontiac High School**
IT WAS MOVED by Commissioner McCrank that Grady Robson be appointed as Vice-Principal of Pontiac High School for the 2011-2012 school year, effective July 1, 2011.
Carried unanimously
- C-10/11-236** **Leave of Absence – Michael Lee**
IT WAS MOVED by Commissioner Lanyi that Michael Lee be granted a Leave of Absence from his teaching duties at G. Théberge School for the 2011-2012 school year.
Carried unanimously
- C-10/11-237** **Leave of Absence – Tammy Downing**
IT WAS MOVED by Commissioner Lanyi that Tammy Downing be granted a Leave of Absence from her teaching duties at Namur School for the 2011-2012 school year.
Carried unanimously
- C-10/11-238** **Leave of Absence – Grady Robson**
IT WAS MOVED by Commissioner Lanyi that Grady Robson be granted a Leave of Absence from his teaching duties at Pontiac High School for the 2011-2012 school year.
Carried unanimously
- C-10/11-239** **Senior Staff of Western Québec School Board**
IT WAS MOVED by Commissioner O'Brien that the Senior Staff of Western Québec School Board plan be adopted as presented by the Director General.
Carried unanimously

- C-10/11-240** **Consultants 2011-2012 - Western Québec School Board**
IT WAS MOVED by Commissioner O'Brien that the list of Consultants of the Western Québec School Board for 2011-2012 be approved.

Carried unanimously

QESBA Report

QESBA will be holding some meetings over the summer. A financial report will be made to Council at the September meeting.

- C-10/11-241** **Nomination – QESBA Board of Directors**
IT WAS MOVED by Commissioner O'Brien that Commissioners Young and Chiasson be nominated to the QESBA Board of Directors, and that Commissioner Chiasson be nominated as member of the Executive.

Carried unanimously

- C-10/11-242** **QESBA Award of Merit**
IT WAS MOVED by Commissioner Shea that Commissioner Young be nominated for the Award of Merit.

Carried unanimously

Task Force

Commissioner Shea gave a presentation on QESBA's task force on language exchanges. A committee has been struck and two meetings have been held.

Executive Committee Report

Commissioner Davidson spoke about the Director General's evaluation process. Response was good. A meeting was held with the Director General to discuss what came out of the survey. Deliverables were looked at. An evaluation report should be ready for the September Council meeting. The Chairs of different committees were asked to set goals for next year.

The Chair thanked Commissioner Davidson for all her work in compiling the results.

- C-10/11-243** **Executive Committee Report – June 21, 2011**
IT WAS MOVED by Commissioner Davidson that the Board acknowledge receipt of the draft Executive Committee minutes of June 21, 2011.

Carried unanimously

- C-10/11-244** **Communications Manager**
IT WAS MOVED by Commissioner Davidson that, as recommended by the Executive Committee, the Western Québec School Board hire a Manager of Communications, as a one (1) year contract position.

For: 13
 Against: 1 (Commissioner Young)
 Abstention: 1 (Commissioner Shea)

Motion carried

C-10/11-245

Education Committee Report – June 6, 2011

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft Education Committee minutes of June 6, 2011.

Carried unanimously

C-10/11-246

Corporate Committee Report – June 14, 2011

IT WAS MOVED by Commissioner Guy that the Board acknowledge receipt of the draft Corporate Committee minutes of June 14, 2011.

Carried unanimously

C-10/11-247

Special Business Committee Report – June 27, 2011

IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the draft Special Business Committee minutes of June 27, 2011.

Carried unanimously

Paul Lamoureux presented the 2011-2012 draft budget.

C-10/11-248

Budget 2011/2012

WHEREAS in conformity with the Education Act the Western Québec School Board must adopt and forward the 2011/2012 budget to the Minister of Education;

WHEREAS the 2011/2012 budget shows a balance between revenues and expenditures;

WHEREAS the budget includes school tax rate of \$0.31157;

WHEREAS the school tax rate is in conformity with the law;

WHEREAS the evaluation, which has been utilized to determine the equalization grant is established at \$ 4,729,520 in conformity with the law and the budget rules 2011/2012;

IT WAS MOVED by Commissioner Young that the 2011/2012 operating, capital and debt services budget be adopted and forwarded to the Ministry of Education and that the tax rate be set at \$0.31157.

Carried unanimously

C-10/11-249

Tax Rate

IT WAS MOVED by Commissioner Young that the school tax rate for 2011/2012 be set at \$0.31157 per \$100 evaluation.

Carried unanimously

C-10/11-250**Interest Rate**

IT WAS MOVED by Commissioner Young that the interest rate for 2011/2012 be set at 16 % on all outstanding school taxes.

Carried unanimously

C-10/11-251**Ajout D'espace: Wakefield**

ATTENDU QUE la croissance des effectifs scolaires de l'école primaire Wakefield;

ATTENDU QUE la croissance démographique prévue du secteur Wakefield (06) et ce, jusqu'en 2014-2015;

ATTENDU QUE l'investissement initial dans les modulaires par la commission scolaire en 1985, 1992 et 2010.

ATTENDU QUE la transformation de classes dans le sous-sol de l'école pour accueillir les effectifs scolaires dus à la croissance démographique;

ATTENDU QUE Yves Auger, ingénieure en structure, a conclu dans son rapport d'analyse suite au séisme du mois de juin 2010 que les locaux temporaires ont dépassé leur espérance de vie et recommande de les remplacer;

ATTENDU QUE la qualité de l'air selon le report d'InAir Environment demeure de façon évidente un problème dans les locaux temporaires ainsi que les classes localisées au sous-sol ainsi que les coûts reliés au maintien;

LE COMMISSAIRE YOUNG PROPOSE QUE la Commission scolaire Western Québec présente une demande au Ministère de l'Éducation, du Loisir et du Sport et dans le but d'obtenir des classes supplémentaires pour remplacer les locaux temporaires, dans le cadre du programme ajout d'espace afin d'héberger la croissance des effectifs scolaires.

Carried unanimously

C-10/11-252**Tender: McDowell hook up sewage pipe to city (Capital Project)**

WHEREAS the project was by invitation to tender;

WHEREAS three (3) tenders were received;

Tom Orr Cartage Construction	28 795.00\$
Mickey McGuire Equipment Rentals Ltd.	34 499.00\$
Les Fermes Renaud	37 800.00\$

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the bid submitted by Tom Orr Cartage Construction in the amount of 28 795.00\$ be approved.

Carried unanimously

C-10/11-253**Tender: Wakefield 4 Classroom Construction (Capital Project)**

WHEREAS the above mentioned project went to public tender;

WHEREAS nine (9) tenders were received;

DLS Construction Inc.	338 000.00\$
Construction GMR associés inc.	339 900.00\$
Les Entreprises Sévilles	342 000.00\$
Les Industries CAMA	350 000.00\$
Beaudoin 3990591 CANADA inc.	424 990.00\$
Defran inc.	446 422.00\$
Les Construction Lovail inc.	474 500.00\$
DMA Construction	488 000.00\$
Plano Inc.	497 800.00\$

WHEREAS two (2) bids did not conform to specifications;

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the bid submitted by DLS Construction in the amount of 338 000.00\$ be approved.

Carried unanimously

C-10/11-254**Tender: Fire Alarms (Capital Project)**

WHEREAS the project was by invitation to tender;

WHEREAS two (2) tenders were received;

Chubb Edwards	19 108.00\$
Deslauriers	23 750.00\$

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the bid submitted by Chubb Edwards in the amount of 19 108.00\$ be approved.

Carried unanimously

C-10/11-255**Tender: Philemon Wright Replace External Door (Capital Project)**

WHEREAS the project was by invitation to tender;

WHEREAS three (3) tenders were received;

Vitrerie Pierre Latreille Inc.	39 100.00\$
Vision 2000 Glass	41 000.00\$
Les Rénovations Daniel Larivière Inc.	42 500.00\$

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the bid submitted by Vitrierie Pierre Latreille Inc. in the amount of 39 100.00\$ be approved.

Carried unanimously

C-10/11-256

Deeds of Establishment

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the Deeds of Establishment be approved.

Carried unanimously

C-10/11-257

Capacité D'accueil

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the 'Capacité D'accueil' for 2011-2012 be approved.

Carried unanimously

C-10/11-258

Tender: Board Office Generator (Capital Project)

WHEREAS the project was by invitation to tender;

WHEREAS two (2) tenders were received;

Innovec	61 467.70\$
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Les Entreprises Électrique Yvan Dubuc Ltée	81 220.00\$
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IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the bid submitted by Innovec in the amount of 61 467.70\$ be approved.

Carried unanimously

C-10/11-259

Embellissement des Cours D'école

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the 2010-2011 Embellissement des Cours d'école projets (Eardley, Chelsea and Dr. S.E McDowell) be approved.

Carried unanimously

C-10/11-260

Update on Namur

WHEREAS the old Municipal offices in Namur are annexed to the Namur school by means of a firewall;

WHEREAS the Municipality of Namur have offered to sell the building to the school board;

WHEREAS the professionals have investigated to renovate and integrate this space into the grant for the construction of 4 classrooms;

WHEREAS the Municipality of Namur has agreed to sell the building for the amount of 98,000.00\$;

WHEREAS the professionals support the decision to purchase the property to provide improved facilities;

WHEREAS the funding for the purchase would be recuperated from within the project;

IT WAS MOVED by Commissioner Young, as recommended by the Business Committee, that the Western Quebec School Board proceed with the purchase of the Municipal building;

IT WAS FURTHER MOVED by Commissioner Young, as recommended by the Business Committee, that the Director General, M. Dawson and the Chairman, M. Chiasson, be given authorization to sign all documents necessary for the Western Québec School Board to purchase the Namur Municipal offices;

IT WAS FURTHER MOVED by Commissioner Young, as recommended by the Business Committee that the Director of Buildings, Equipment & Transportation, C. O'Shea, be mandated to negotiate the terms of agreement for the use of facilities between the Municipality of Namur and the school board.

Carried unanimously

C-10/11-261

Wakefield Signing

IT WAS MOVED by Commissioner Dexter, as recommended by the Business Committee that the Western Quebec School Board proceed with an exchange of the parcels of land with Mr. Fortin, and that the Director General, M. Dawson and the Chairman of the Board, M. Chiasson be authorized to sign the deed of exchange according to the conditions set out in the said deed.

Carried unanimously

C-10/11-262

Committee Membership

IT WAS MOVED by Commissioner Shea that this item be moved to the September Council of Commissioners meeting.

Carried unanimously

C-10/11-263

Consultative Transportation Committee Report – June 23, 2011

IT WAS MOVED by Commissioner Shea that the Board acknowledge receipt of the draft Consultative Transportation Committee minutes of June 23, 2011.

Carried unanimously

C-10/11-264

Transportation Budget 2011-2012

IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the budget for 2011-2012 be approved as presented.

Carried unanimously

- C-10/11-265** **2011-2012 Indexation**
IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the 2011-2012 school bus contracts be indexed by 1.78%.
- Carried unanimously
- C-10/11-266** **Autobus LaSalle- Noon hour transportation**
IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the invoice submitted by Autobus LaSalle Ltee in the amount of three thousand five hundred seventy dollars and sixty cents (\$3,570.60) be approved.
- Carried unanimously
- C-10/11-267** **Autobus LaSalle-Days out of calendar.**
IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the invoice submitted by Autobus LaSalle in the amount of one thousand nine hundred twenty one dollars and forty cents (\$1,921.40) be approved.
- Carried unanimously
- C-10/11-268** **Professional Improvement Committee Report – June 20, 2011**
IT WAS MOVED by Commissioner Shea that the Board acknowledge receipt of the draft Professional Improvement Committee minutes of June 20, 2011.
- Carried unanimously
- C-10/11-269** **Educational Policies Committee Report – May 13, 2011**
IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft Educational Policies Committee minutes of May 13, 2011.
- Carried unanimously
- C-10/11-270** **Adoption of the Calendar of Meetings of the Western Québec School Board 2011-2012**
IT WAS MOVED by Commissioner O'Brien that the calendar of meetings of the Western Québec School Board for 2011-2012 be adopted as presented.
- Carried unanimously
- C-10/11-271** **Request for Sponsorship – Two students from D'Arcy McGee High School**
IT WAS MOVED by Commissioner O'Brien that this item be tabled.
- Carried unanimously

Date of Next Meeting

The next regular meeting of the Council of Commissioners will be held on September 27, 2011.

C-10/11-272

Adjournment

IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 9:35 p.m.

Carried unanimously

RV/ed