

**PROVINCE OF QUÉBEC**  
**Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on October 27, 2009 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

**PRESENT:** Commissioners Chiasson, Daly, Davidson (arrived at 7:45 p.m.), Dexter, Garbutt, Gunn, Guy, Hendry (by telephone), Jawbone (by video-conference), Lanyi, Larivière (by video-conference), McCrank, O'Brien, Perry, Shea, Taylor, Wilson and Young, Parent Commissioners Komm and McClelland

**Personnel:**

Director of Education, Adult Education and Vocational Training,  
R. Ahern  
Assistant Director of Education, M. Dubeau  
Assistant Director of Human Resources, D. Giroux  
Assistant Director of Education, M. Lothian  
Superintendent of Buildings, G. Charron

**REGRETS:** Commissioner Brunke, Director of Buildings, Material Resources and Transportation, C. O'Shea

**OBSERVER:** J. Jones, WQTA

The Director General, M. Dawson, the Assistant Director General, P. Lamoureux and the Secretary General, R. Vézina were also present.

**Call to Order**

The Chair, Commissioner Chiasson, called the meeting to order at 7:00 p.m.

**C-09/10-54**

**Approval of Agenda**

IT WAS MOVED by Commissioner Dexter that the Agenda be approved with the addition of:

4.2 A(H1N1)

7.1.9 Maniwaki School

Carried unanimously

**C-09/10-55**

**Approval of Minutes – September 29, 2009**

IT WAS MOVED by Commissioner O'Brien that the Minutes of a meeting held on September 29, 2009 be approved as circulated.

Carried unanimously

**Chairman's Remarks**

M. Chiasson reported on the QESBA election results. He noted that the constitution issues are being worked on and that there were some excellent P.D. sessions: of

particular interest was a good presentation on governance by M. Nadeau. He stated that there was a good student panel on dropouts/perseverance. A secondary V student from D'Arcy McGee High School was on the panel and she did a great job!

The Chair then informed Council that TEO will be holding a press conference on school persévérance on November 9<sup>th</sup>. He attended a meeting with C. O'Shea about the Meredith Center. There is nothing concrete yet, but they will be presenting to us shortly.

### **Director General's Report**

M. Dawson distributed his written report and described the documents included:

- results of consultation with MTM about communications plan
- working document on MELS/School Board partnership agreements
- investigation of secondary school dropout rate of Western Québec School Board

### **AAESQ/QESBA Spring Conference 2011**

We have been in contact with AAESQ/QESBA. The next step is to contact the hotel. Commissioners will be asked to sit on different committees.

### **A(H1N1)**

M. Dawson gave information about A(H1N1) and an update on the current situation in schools.

**C-09/10-56**

#### **Business Committee Report – October 8, 2009**

IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the Business Committee minutes of October 8, 2009.

Carried unanimously

**C-09/10-57**

#### **Tender: Aikman Demolition**

WHEREAS the above-mentioned project went to public tender;

WHEREAS five (5) tenders were received;

Roger Langlois & Fils Ltée	\$29,540.00
Construction Ross Inc	\$92,235.00
9096-7795 Québec Inc	\$170,000.00
Construction Alain Gauthier	\$97,500.00
CFG Construction	\$103,500.00

WHEREAS one bid did not conform to specification;

WHEREAS L. Fortin, Architect FCS recommended that the contract be awarded to the second lowest bid;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the tender submitted

by Construction Ross Inc. in the amount of \$92,235.00 for the Aikman Demolition Project be approved.

Carried unanimously

**C-09/10-58**

**Price Invitation - Oil Contracts 2009-2010 - Petro Pontiac**  
WHEREAS seven (7) companies were invited to tender on the Oil Contracts;

WHEREAS four (4) tenders were received;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Oil Contract for the 2009-2010 season submitted by Petro Pontiac in the amount of 0.582 for Immaculate, St-John's, Pontiac High, Dr. S.E McDowell, Onslow and Dr. Wilbert Keon be approved.

Carried unanimously

**C-09/10-59**

**Price Invitation - Oil Contracts 2009-2010 - Les Huiles H.L.H Limited**

WHEREAS seven (7) companies were invited to tender on the Oil Contracts;

WHEREAS two (2) tenders were received;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Oil Contract for the 2009-2010 season submitted by Les Huiles H.L.H Limited in the amount of 0.5990 for Maniwaki Adult Education Centre and Maniwaki Woodland School be approved.

Carried unanimously

**C-09/10-60**

**Price Invitation - Oil Contracts 2009-2010 Petro Canada Fuels Inc.**

WHEREAS seven (7) companies were invited to tender on the Oil Contracts;

WHEREAS two (2) tenders were received;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Oil Contract for the 2009-2010 season submitted by Petro Canada Fuels Inc. in the amount of 0.6290 for Buckingham Elementary and Poltimore Elementary be approved.

Carried unanimously

- C-09/10-61**      **Price Invitation - Oil Contracts 2009-2010 Les Huiles de la Desert Limited**  
 WHEREAS seven (7) companies were invited to tender on the Oil Contracts;  
 WHEREAS three (3) tenders were received;  
 IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Oil Contract for the 2009-2010 season submitted by Les Huiles de la Desert Limited in the amount of 0.625 for Chelsea Elementary and Wakefield Elementary be approved.  
 Carried unanimously
- C-09/10-62**      **Price Invitation - Oil Contracts 2009-2010 - Les Huiles de la Desert Limited**  
 WHEREAS seven (7) companies were invited to tender on the Oil Contracts;  
 WHEREAS two (2) tenders were received;  
 IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Oil Contract for the 2009-2010 season submitted by Les Huiles de la Desert Limited in the amount of 0.615 for St-Michael's High school be approved.  
 Carried unanimously
- C-09/10-63**      **Chelsea Foundation**  
 WHEREAS a presentation by Bruce Divine asked the school board to enter into an agreement of \$25,000 over 20 years in exchange for services;  
 WHEREAS there is an ongoing agreement with Chelsea;  
 IT WAS MOVED by Commissioner Garbutt that, as recommended by the Business Committee, the Administration be mandated to enter into negotiations with the Chelsea Foundation to investigate the partnership in principle for exchange of services.  
 Carried unanimously
- C-09/10-64**      **Protocol: Jeux du Québec**  
 WHEREAS the Jeux du Québec will be held in July 2010;  
 WHEREAS the School Board is a partner to the games and Organizational Committee;  
 WHEREAS the Business Committee has reviewed the Protocol Agreement which will be formally signed at a press conference;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Protocol be approved for signature.

Carried unanimously

**C-09/10-65**

**Mitel/ Benbria Contract:**

WHEREAS under the safe schools project we are deploying Mitel telephone systems;

WHEREAS a subsidings of Mitel company Benbria has joined in offering an integrated messaging and PA system;

WHEREAS we are assessing and piloting projects in Dr. S.E McDowell, D’Arcy/Symmes and Philemon/Hadley schools;

WHEREAS following the three month trial period and the school board is entirely satisfied we will enter into an agreement with Benbria to supply and install like systems in the Mitel telephone systems over the next three years;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the contract be approved conditional to the pilot project being satisfactory to the schools and school board.

Carried unanimously

Commissioner Young withdraws from discussion of the following item.

**C-09/10-66**

**LED Lighting Pilot Project**

WHEREAS the new third generation LED lights use 11 watts lamps verses the present 250 watts;

WHEREAS Genivar has partnered in the initial testing of the LED lighting fixtures;

WHEREAS we have been piloting retrofitting our existing exterior lighting;

IT WAS MOVED by Commissioner Wilson that, as recommended by the Business Committee, the Administration proceed with the piloting of LED lighting project for the exterior of the Board Office and D’Arcy/Symmes by retrofitting 44 lamps at the cost of \$80,384.71 and that the cost be recuperated through the energy budget.

For: 10  
Against: 3

Motion carried

Commissioner Young re-enters the meeting.

**C-09/10-67****Elsie Street Building**

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Administration proceed with a year lease agreement for a section of the Elsie Street building with Bouffe Pontiac at a monthly cost of \$200.00.

Carried unanimously

**C-09/10-68****Contract - John Cosgrove**

WHEREAS we have received authorization to proceed with the Maintain des Bâtiments in the amount of \$ 1.8 million and Résorption du Déficit in the amount of \$993,000;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the contract for John Cosgrove as Project Manager for Capital Projects be extended until March 2011.

Carried unanimously

**Maniwaki Woodland School**

Commissioner Wilson described work that was carried out at Maniwaki Woodland School; the building was sinking and had to be anchored. He thanked the members of the Buildings Department, C. O'Shea, J. Cosgrove and M. Hotte. He mentioned that parents are appreciative that the problem is resolved.

**C-09/10-69****Thanks to the Buildings Department**

IT WAS MOVED by Commissioner Wilson that thanks be extended to the members of the Buildings Department, C. O'Shea, J. Cosgrove and M. Hotte for their excellent work in rectifying this problem at Maniwaki Woodland School.

Carried unanimously

**C-09/10-70****Education Committee Report – October 13, 2009**

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the minutes of the Education Committee meeting of October 13, 2009.

Carried unanimously

**C-09/10-71****School Trip - Hadley Junior High School**

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, the Hadley Junior High School trip to New York City November 20, 2009 be approved.

Carried unanimously

**C-09/10-72****School Trip - G. Theberge School**

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, the G. Théberge School trip to Italy and Greece in June 2011 be approved.

Carried unanimously

C-09/10-73

**Special Education Advisory Committee Report – September 14, 2009**

IT WAS MOVED by Commissioner Guy that the Board acknowledge receipt of the SEAC minutes of September 14, 2009.

Carried unanimously

**Student Files Audit**

P. Lamoureux shared results of the audit of student files: 19 schools were audited, 198 files were audited, 96% of the files contained no errors, 6 files contained administrative errors, 2 files contained financial errors, 1 file was missing but was found, 1 birth certificate was missing. Overall, M. Lamoureux considered these results to be excellent.

**Internet Access for Commissioners**

M. Dawson raised the issue of internet access for commissioners and a discussion ensued about technology.

C-09/10-74

**Additional Wards – School Board Elections 2011**

WHEREAS in accordance with section 6 of the *Act respecting school elections*, there shall be eight (8) electoral divisions for a school board where there are more than 10 000 but less than 30 000 electors, which is the situation of the Western Québec School Board;

WHEREAS in accordance with section 7 of the *Act respecting school elections*, the Minister may, upon request, authorize a school board to establish up to five additional divisions, if the Minister considers this warranted by the particularly large size of the territory of the school board, the number of local municipalities whose territory is comprised in the territory of the school board and the isolated location of the territory of a local municipality in the territory of the school board;

WHEREAS there are presently nineteen (19) electoral divisions on the territory of the Western Québec School Board;

WHEREAS the Western Québec School Board has a particularly large territory, covering over 90 000 square kilometres, making it the second largest board in the Province of Québec;

WHEREAS the territory of the Western Québec School Board comprises approximately 160 local municipalities;

WHEREAS several local municipalities located on the Western Québec School Board territory are isolated;

WHEREAS it is in the best interest of the Western Québec School Board and its students, parents and taxpayers that it be permitted to establish more electoral divisions than the number provided for in section 6 of the *Act respecting school elections*, in order to ensure fair and adequate representation.

IT WAS MOVED by Commissioner Wilson that according to the terms of section 7 of the *Act respecting school elections*, the Chairman of the Board be mandated to prepare and send a request in writing to the Minister of Education, Leisure and Sport asking the Minister to authorize the Western Québec School Board to establish five (5) more electoral divisions than the number provided for in section 6 of the said Act.

Carried unanimously

**Enrolment Projection**

P. Lamoureux presented the Board's latest enrolment numbers as of September 30<sup>th</sup>, 2009 as well as projected numbers to 2018.

Commissioner Young talked about QESBA. The Ministry is disappointed that a large amount of English schools are late ordering text books; text books were ready on time. He mentioned that the Annual General Meeting was good as were the workshops.

**C-09/10-75**

**Expulsion – Student at St. Michael's High School**

IT WAS MOVED by Commissioner Wilson that, as recommended by the Discipline Committee, student DUBD14109409 be expelled from St. Michael's High School and all schools and services of the Western Québec School Board for the remainder of the 2009-2010 school year.

Carried unanimously

**Date of Next Meeting**

The next regular meeting of the Council of Commissioners will be held on November 24, 2009.

**C-09/10-76**

**Adjournment**

IT WAS MOVED by Commissioner O'Brien that the meeting be adjourned at 8:20 p.m.

Carried unanimously

RV/ed